



***Celgene
Educational Grants***

Celgene is a global biopharmaceutical company committed to improving the lives of patients worldwide.

Our mission as a company is to build a major global biopharmaceutical corporation while focusing on the discovery, development, and commercialization of products for the treatment of cancer and other severe, immune, inflammatory conditions.

Consistent with this mission, Celgene will consider funding educational grants that support independent accredited and non-accredited medical education for healthcare professionals.

Grant Request Submission Process

- All grant requests must be submitted through our online submission process at:

<http://www.celgene.com/research-development/celgene-medical-affairs/educational-grant-requests/>

- Grant requests received via mail, email or fax will not be considered.

If you have questions or need help with the application process, please review our Help Resources on our website or send an email to educationalgrants@celgene.com.

Eligibility

Formats of Educational Grants Eligible for Funding

- **Live Programs** – face-to-face activity, live webinar, live web-streaming, live teleconference
- **Enduring Programming** – archived web-based activity, web or mobile based formats such as Apps, print
- **Live and Enduring** – combination of live and enduring activity

Items not Considered for Funding

- Travel, lodging, honoraria, registration expenses or other personal expenses for attendees, non-faculty attendees
- Compensation for attendees
- Lavish venues or meals
- Grants must be limited to a reasonable estimate of the cost of the grant-funded activities
- Grants may be issued to support only the costs associated with the development, delivery or evaluation of the educational program, resources or materials
- Grants may not cover solely the cost of meals. It is acceptable for a portion of a grant to cover meals/ refreshments only if the meals/refreshments are (i) modest and conducive to discussion among faculty and healthcare professional attendees and (ii) allow primary focus to remain on the educational portion of the event funded by the grant.
- Operating expenses (e.g., equipment, salaries and/or benefits, journal subscriptions, textbooks, business meetings, etc)
- Staff/professional development
- Retroactive support
- Entertainment, sporting or social events
- Advertising space
- Promotional exhibits or display space
- Consulting or other services or goods provided to Celgene
- Grants to any individual healthcare provider or group of doctors in private practice
- Applicants who have received past grant funding, but have not provided a budget reconciliation and evaluation data of the past program
- Other costs that are neither reasonable nor customary

Application Requirements

- Educational providers requesting Celgene educational grant funding must submit an application via the Celgene Educational Grants website at <http://www.celgene.com/research-development/celgene-medical-affairs/educational-grant-requests/>.
- The online application requires requestors to provide detailed information describing the program or activity for which funding is being requested. Required information and attachments include an agenda, detailed budget, learning objectives, detailed program summary, needs assessment, expected program outcomes, 501(c)(3) status letter (if applicable) and a current W9 form.
- For purposes of the Letter of Agreement, please be aware the requestor (the party submitting the grant application) will be designated the program sponsor and the party receiving payment. The Letter of Agreement will be completed accordingly and will not be changed at any point in time thereafter.

Application Deadlines

- Requests for grant funding must be submitted at least 60 days before the scheduled program start date. Any request not reviewed prior to the program start date will be denied.
- Applications for a post Congress activity must be submitted at least 60 days prior to the start date of the Congress.
- **Please refer to the grants website for specific information relating to deadlines for submission of grant applications including post congress programming and Requests For Proposal (RFP).**
- While Celgene makes every effort to review grants in a timely manner, we can make no guarantees regarding the amount of time it will take to review a specific grant.

Important Information

- If your request was approved and your program has a **Change of Scope**, it must be reviewed again by the Educational Grant Review Committee. All Change of Scopes must be entered into the grant database. Please see the website for more information (<http://www.celgene.com/research-development/celgene-medical-affairs/educational-grant-requests/change-of-scope/>).
- Upon the conclusion of the funded activity, you will be required to submit a **Budget Reconciliation and Evaluation Outcomes**. Your grant application program start and end dates designate reconciliation due dates for these items. Failure to submit a budget reconciliation and evaluation outcomes may result in decline of future grant requests.
- Please refer to the **Help Resources** located on our website for more information (<http://www.celgene.com/research-development/celgene-medical-affairs/educational-grant-requests/help-resources/>).
- If you have questions or need help with the application process, please review our Help Resources on our website or send an email to educationalgrants@celgene.com.

